

# महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ

वैद्यकीय शिक्षण व संशोधन संचालनालय

शासकीय दंत महाविद्यालय व रुग्णालय इमारत, चौथा मजला, सेंट जॉर्ज रुग्णालय आवार, पी.डी.मेलो रोड, फोर्ट, मुंबई - ४०० ००९.

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## MAHARASHTRA STATE BOARD OF NURSING AND PARAMEDICAL EDUCATION

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मराशुपशिंमं/1558/२०१९

दि.१८/०७/२०१९

प्रति,

सर्व संस्था प्रमुख/महाविद्यालये

विषय:- शैक्षणिक वर्ष २०१९-२० साठी परिचर्या पदविका अभ्यासक्रमाच्या ए.एन.एम. व जी.एन.एम. नविन महाविद्यालयाचे व प्रवेश क्षमता वाढीचे प्रस्ताव महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळाकडे सादर करणेबाबत.

- संदर्भ:- १. वैद्यकीय शिक्षण व औषधी द्रव्ये विभाग यांचे पत्र क्र. एनयुआर-१८/प्र.क्र.१८७/१८शिक्षण-१ दि.०३ जुलै,२०१९.  
२. वैद्यकीय शिक्षण व औषधी द्रव्ये विभाग शासन निर्णय क्र.एनयुआर२०१७/प्र.क्र.२१२/१७/शिकाना/शिक्षण-१ दि. १३ जुलै २०१८

महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ अधिनियम २०१३ या अधिनियम मधील नियम २८ व नियम २९ च्या तरतुदीनुसार तसेच वैद्यकीय शिक्षण व औषधी द्रव्ये विभाग यांचे संदर्भ क्र.१ वरील पत्र व संदर्भ क्र. २ नुसार महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ मुंबई यांना शैक्षणिक वर्ष २०१९-२० करिता परिचर्या पदविका अभ्यासक्रमाच्या ए.एन.एम. व जी.एन.एम. नविन महाविद्यालयाचे व प्रवेश क्षमता वाढीचे प्रस्ताव मागविण्याबाबत निर्देशित केलेले आहे. तद्अनुशंगाने आवश्यक बृहद् आराखडा २०१८-२३ महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळाच्या संकेतस्थळावर प्रसिद्ध केलेला आहे.

सर्व संबंधिताना सुचना देण्यात येते कि, शैक्षणिक वर्ष २०१९-२० करिता परिचर्या पदविका अभ्यासक्रमाच्या ए.एन.एम. व जी.एन.एम. नविन महाविद्यालयाचे व प्रवेश क्षमता वाढीचे प्रस्तावाचे अर्ज दि.१९/०७/२०१९ ते २९/०७/२०१९ पर्यंत कार्यालयीन वेळेत मंडळाच्या कार्यालयात प्रत्यक्ष येऊन प्रस्ताव अर्ज सादर करावेत. अर्ज सादर करताना शासन निर्णय क्र. एनयुआर२०१७/प्र.क्र.२१२/१७/शिकाना/शिक्षण-१ दि. १३ जुलै २०१८ मधील अटी व शर्तीची पूर्तता करुन अर्ज सादर करण्यात यावा. अर्जासोबत संकेतस्थळावर उपलब्ध असलेल्या विहित नमुन्यातील प्रस्ताव तसेच यादी नुसार सर्व आवश्यक कागदपत्रांसह तीन प्रतींमध्ये सादर करणे आवश्यक आहे. दि. २९/०७/२०१९च्या कार्यालयीन वेळे नंतर आलेले तसेच अपूर्ण व टपालाद्वारे /कुरियरद्वारे पाठविण्यात आलेले प्रस्ताव अर्ज स्विकारले जाणार नाहीत.

  
संचालक

महाराष्ट्र राज्य शुश्रूषा व परावैद्यक शिक्षण मंडळ



स्वास्थ्य एवं परिवार कल्याण मंत्रालय के तहत सांविधिक निकाय  
Statutory Body under the Ministry of Health & Family Welfare

F.No. 1-5/2018-INC

Dated:- 14 MAR 2019

## Notification

**Sub:- Single Entry Level for Nursing - Phasing out of GNM programme.**

In continuation of Notification F.No. 1-5/2018-INC dated 28<sup>th</sup> Feb, 2019 on the subject noted above, it is further clarified that:

- (i) Last admission year for GNM Training programme will be 2020-2021 academic year.
- (ii) No admission will be made to GNM programme in 2021-2022 academic year and thereafter.
- (iii) GNM trainees who are admitted in and prior to 2020-21 will continue their batch till they complete the programme.

Vide earlier Notification of INC dated **28<sup>th</sup> February, 2019**, it is stated that "The existing GNM's shall be phased out by the year 2020-21" the same should be read as the **GNM Training Programme shall be phased out by the year 2020-21.**

(Rathish Nair)  
Secretary

Copy forwarded for information to:-

1. The Secretary (Health) all State Governments
2. The Registrar, State Nursing Council
3. INC Website

उपचर्या शिक्षा के एकसमान मानक प्राप्त करने के लिए प्रयासरत  
Striving to Achieve Uniform Standards of Nursing Education

Website: [www.indiannursingcouncil.org](http://www.indiannursingcouncil.org) E-mail: [secy.inc@gov.in](mailto:secy.inc@gov.in)

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**GUIDELINES AND MINIMUM REQUIREMENTS TO ESTABLISH NEW  
AUXILIARY NURSE AND MIDWIVES SCHOOL OF NURSING**

1. The following Establishments / Organizations are eligible to Establish / Open an Auxiliary Nurse and Midwives School of Nursing (ANM School).
  - a) Central Government/State Government/Local body;
  - b) Registered Private or Public Trust;
  - c) Organisations Registered under Societies Registration Act including Missionary Organisations;
  - d) Companies incorporated under section 8 of Company's Act;
2. The eligible Organizations / Establishments should obtain Essentiality Certificate / No objection Certificate from the concerned State Government where the ANM School of Nursing is sought to be established. The particulars of the name of the School / Nursing Institution along with the name of the Trust /Society [as mentioned in Trust Deed or Memorandum of Association] as also full address shall be mentioned in No Objection Certificate/Essentiality Certificate.
3. After receipt of the Essentiality Certificate/ No objection Certificate, the eligible institution shall get recognition from the concerned State Nursing Council for the ANM programme for the particular Academic Year, which is a mandatory requirement.
4. The Indian Nursing Council shall after receipt of the above documents / proposal would then conduct Statutory Inspection of the recognized training nursing institution under Section 13 of Indian Nursing Council Act 1947 in order to assess the suitability with regard to availability of Teaching faculty, Clinical and Infrastructural facilities in conformity with Regulations framed under the provisions of Indian Nursing Council Act, 1947.

## PHYSICAL FACILITIES

### Teaching Block:

S. No.	Teaching Block	Area (Figures in Sq feet)
1.	Staff Room	500
2.	Faculty Room	1200
3.	Class Room	2 @ 1080 = 2160
4.	Nursing Laboratory	1500
5.	Nutrition Laboratory	900
6.	Library Cum Study	1200
7.	Audio Visual Aids Room	600
8.	Provisions for Toilets	500
9.	Multipurpose Hall	1500
<b>Total</b>		<b>10060 Sqr. Ft.</b>

### Hostel Block:

S. No.	Hostel Block	Area (Figures in Sq feet)
1.	Double Room	12000
2.	Sanitary	One latrine & One Bath room (for 5 students) - 500
3.	Visitor Room	250
4.	Reading Room	125
5.	Store	250
6.	Recreation Room	250
7.	Dining Hall	1500
8.	Kitchen & Store	750
<b>Total</b>		<b>15625 Sqr. Ft.</b>

**Grand Total : 10060 + 15625 = 25685 Sqr. Ft.**

**Note: -**

- \*1. Nursing Educational institution should be in Institutional area only and not in residential area.**
- \*2. If the institute has non-nursing programme in the same building, Nursing programme should have separate teaching block.**
- \*3. Shift-wise management with other educational institutions will not be accepted.**
- \*4. Separate teaching block shall be available if it is in hospital premises.**
- \*5. School and College of nursing can share laboratories, if they are in same campus under same name and under same trust, that is the institution is one but offering different nursing programmes. However they should have equipments and articles proportionate to the strength of admission. And the class rooms should be available as per the requirement stipulated by Indian Nursing Council of each programme.**

**School building** – There should be separate building/block for the school and hostel. It should have an open space to facilitate outdoor games for the students.

**Office** – There should be individual furnished office rooms for: Principal, Teachers, Clerical Staff. A separate telephone connection for the school is necessary.

**Class-room** – There should be two adequately large classrooms, accommodating required number of students (i.e. for 20-40 students size of the room should be 720 sq. ft.). Rooms should be well ventilated and properly lighted. There should be chairs with arms or desks according to the number required. Suitably placed black/green or white board should be available in the classrooms.

**Nursing laboratory** – There should be a demonstration room with at least two to four beds and adequate number of cupboards with necessary articles for demonstration. Provision should be made for community, midwifery and first aid demonstration and practice.

**Nutrition laboratory** – There should be provision for nutrition practical. Cooking gas, stove and wash basin with tap connections, suitable working tables and sufficient number of necessary utensils for conducting cooking classes should be available.

**Library cum study** – There should be a room of adequate size in order to accommodate 40 students at a time, with sufficient number of cupboards, library books and adequate number of chairs and tables for the students. Library should have updated edition of textbooks, referral books, few professional journals and general knowledge magazines as well as storybooks etc. in sufficient numbers.

**Audio visual aid** – School must have a TV, DVD player, an overhead projector, LCD projector, laptop for projection computer facility, models, charts, skeleton & manikin/simulators, neonatal resuscitation equipment, home visiting bags, delivery kits etc.

**Toilets** – There should be adequate toilets facility in the school building for the students and teachers at least in the ratio 1:10.

**Garage** – There should be a garage for the mini bus.

## **NURSING TEACHING FACULTY**

Teaching faculty for 20-40 annual admission:

<b>S. No.</b>	<b>Teaching Faculty</b>	<b>Qualification &amp; Experience</b>
(i)	Principal	M.Sc. Nursing with 3 years of teaching experience or B.Sc. Nursing with 5 years of teaching experience.
(ii)	Nursing Tutor	B.Sc. Nursing/Diploma in Nursing Education and Administration/Diploma in Public Health Nursing with 2 years of clinical experience.

**Note:**

- Teacher student ratio should be 1:10 on sanctioned strength of students (excluding tutor for interns).



## **CLINICAL FACILITIES**

1. A Rural Hospital (RH) having minimum bed strength of 30 and maximum 50 and serving an area with community health programmes.
2. Affiliated to district hospital or a secondary care hospital with minimum 150 beds, in order to provide adequate maternity, childcare and basic medical surgical experiences. The hospital to have adequate number of trained nursing staff round the clock. Bed occupancy on the average to be between 60% - 70%.
3. An organization having a hospital with 150 beds with minimum 30-50 obstetrics and gynaecology beds, and 100 delivery cases monthly can also open Auxiliary Nurse and Midwives school. They should also have an affiliation of PHC/CHC for the community health nursing field experience.

### **NOTE:-**

- Pollution control Board certification wherein beds of the hospital are mentioned for both affiliated and parent hospital to be submitted.



**F. No. : 1-6/2018-INC**

**Dated: 20-04-2018**

**GUIDELINES AND MINIMUM REQUIREMENTS TO ESTABLISH GNM  
SCHOOL OF NURSING**

1. The following Establishments / Organizations are eligible to Establish / Open a General Nursing and Midwifery School of Nursing (GNM School).
  - a) Central Government/State Government/Local body;
  - b) Registered Private or Public Trust;
  - c) Organisations Registered under Societies Registration Act including Missionary Organisations;
  - d) Companies incorporated under section 8 of Company's Act;
2. The eligible Organizations / Establishments should have their own 100 bedded Parent Hospital.

Provided that in respect of Tribal and Hilly Area the requirement of own Parent Hospital is exempted.

- Tribal area – Scheduled notified area; [*Areas as the President of India may by order declare to be Scheduled Areas;*]
  - Hilly area – North East States, Jammu & Kashmir, Himachal Pradesh & Uttarakhand.
3. The eligible Organizations / Establishments should obtain Essentiality Certificate / No objection Certificate from the concerned State Government where the GNM School of Nursing is sought to be established. The particulars of the name of the School / Nursing Institution along with the name of the Trust /Society [as mentioned in Trust Deed or Memorandum of Association] as also full address shall be mentioned in No Objection Certificate/Essentiality Certificate.
  4. After receipt of the Essentiality Certificate/ No objection Certificate, the eligible institution shall get recognition from the concerned State Nursing Council for the GNM programme for the particular Academic Year, which is a mandatory requirement.



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5. The Indian Nursing Council shall after receipt of the above documents / proposal would then conduct Statutory Inspection of the recognized training nursing institution under Section 13 of Indian Nursing Council Act 1947 in order to assess the suitability with regard to availability of Teaching faculty, Clinical and Infrastructural facilities in conformity with Regulations framed under the provisions of Indian Nursing Council Act, 1947.

## PHYSICAL FACILITIES

### Teaching Block:

The School of Nursing should have a separate building/teaching block\*. For a School with an annual admission capacity of **40-60** students, the constructed area of the School should be **20000** square feet.

The School of Nursing can be in a rented/leased building for first two years. After two years institute shall have own building in an institutional area. Otherwise Rs.50, 000 penalty has to be paid for every year for 3 years. During the penalty period if the institute is not able to construct own building the permission/suitability will be withdrawn and will be taken as a fresh proposal.

Adequate hostel/residential accommodation for students and staff should be available in addition to the above mentioned built up area of the Nursing School respectively. The details of the constructed area are given below for admission capacity of **40-60** students:

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S. No.	Teaching Block	Area (Figures in Sq feet)
1.	Lecture Hall	3 @ 900 = 2700
2.	(i) Nursing foundation lab	1500
	(ii) CHN & Nutrition Lab	900
	(iii) Advance Nursing Skill Lab	900
	(iv) OBG and Paediatrics lab	900
	(v) Pre-clinical science lab	900
	(vi) Computer Lab	1500
3.	Multipurpose Hall	3000
4.	Common Room (Male & Female)	1000
5.	Staff Room	1000
6.	Principal Room	300
7.	Vice Principal Room	200
8.	Library	1800
9.	A.V. Aids Room	600
10.	Faculty Room	1800
11.	Provisions for Toilets	1000
<b>Total</b>		<b>20000 Sqr. Ft.</b>

नर्सिंग शिक्षा के समान स्तर को प्राप्त करने का प्रयास  
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**Note: -**

- \*1. Nursing Educational institution should be approved for establishing institution by State Government competent authority.**
- \*2. If the institute has non-nursing programme in the same building, Nursing programme should have separate teaching block.**
- \*3. Shift-wise management with other educational institutions will not be accepted.**
- \*4. Separate teaching block shall be available if it is in hospital premises.**
- \*5. Proportionately the size of the built-up area will increase according to the number of students admitted.**
- \*6. School and College of nursing can share laboratories, if they are in same campus under same name and under same trust, that is the institution is one but offering different nursing programmes. However they should have equipments and articles proportionate to the strength of admission. And the class rooms should be available as per the requirement stipulated by Indian Nursing Council of each programme.**

## 1. **Class rooms**

There should be at least three classrooms with the capacity of accommodating the number of students admitted in each class. The rooms should be well ventilated with proper lighting system. There should be built in Black/Green/White Boards. Also there should be a desk/ dais/a big table and a chair for the teacher and racks/cupboards for keeping teaching aids or any other equipment needed for the conduct of classes also should be there.

## 2. **Laboratories**

There should be at least Six laboratories as listed below:-

Nursing Foundation Laboratory
Community Health Nursing & Nutrition Laboratory
Advance Nursing Skill Laboratory
Computer Laboratory
OBG & Paediatric Laboratory
Pre Clinical Sciences Laboratory

## 3. **Multipurpose Hall**

It can be utilized for hosting functions of the college, educational conferences/workshops, CNES examinations etc. It should have proper stage with green room facilities. It should be well – ventilated and have proper lighting system. There should be arrangements for the use of all kinds of basic and advanced audio-visual aids.

## 4. **Library**

There should be a separate library in the school. It should be easily accessible to the teaching faculty and the students.

It should have comfortable seating arrangements for half of the total strength of the students and teachers in the school. There should be separate budget for the library. The library committee should meet regularly for keeping the library updated with current books, journals and other literature.

The library should have proper lighting facilities and it should be well-ventilated. It should have a cabin for librarian with intercom phone facility.

There should be sufficient number of cupboards, books shelves and racks with glass doors for proper and safe storage of books, magazines, journals, newspapers and other literature.



There should be provision for catalogue-cabinets, book display racks, bulletin boards and stationery items like index cards, borrowers cards, labels and registers. Current books, magazines, journals, newspaper and other literature should be available in the library.

A minimum of 500 single titled nursing books (all new editions), in the multiple of floor, 3 kinds of nursing journals, 3 kinds of magazines, 2 kinds of newspapers and other kinds of current health related literature should be available in the library.

## 5. **Offices Requirements**

### ***a. Principal's Office:***

There should be a separate office for the Principal with attached toilet and provision for visitor's room. Independent telephone facility is a must for the Principal's office with intercom facility connected/linked to the hospital and hostel.

### ***b. Office for Vice-Principal:***

There should be a separate office for the Vice-Principal with attached toilet and provision for visitor's room. Independent telephone facility is a must for Vice-principal's office with intercom facility connected/linked to the hospital and hostel.

### ***c. Faculty Room:***

There should be adequate number of office rooms in proportion to the number of teaching faculty. One office room should accommodate **2** teachers only. Separate toilet facility should be provided for the teaching faculty with hand washing facility. There should be a separate toilet for male teachers.

**d. Staff Room:**

One separate office room for the office staff should be provided with adequate toilet facility. This office should be spacious enough to accommodate the entire office staff with separate cabin for each official.

Each office room should be adequately furnished with items like tables, chairs, cupboards, built-in racks and shelves, filing cabinets and book cases. Also there should be provision for typewriters, computers and telephone.

**6. Common Rooms**

A minimum of **3** common rooms should be provided. One for the teaching faculty, one for the student and one for the office staff. Sufficient space with adequate seating arrangements, cupboards, lockers, cabinets, built-in-shelves and racks should be provided in all the common rooms. Toilet and hand washing facilities should be made available in each room.

**7. Audio-Visual Aids Room & Store Room**

This room should be provided for the proper and safe storage of all the Audio-Visual Aids. The School should possess all kind of basic as well as advanced training aids like chalk boards, overhead projectors, slide and film-strip projector, models specimen, charts and posters, T.V. & V.C.R., Photostat machine, tape recorder and computers, LCD, Laptop.

It should be provided to accommodate the equipments and other inventory articles which are required in the laboratories of the college. This room should have the facilities for proper and safe storage of these articles and equipments like cupboards, built-in-shelves, racks, cabinets, furniture items like tables and chairs. This room should be properly lighted and well-ventilated.



## 8. Other Facilities

Safe drinking water and adequate sanitary/toilet facilities should be available for both men and women separately in the school. Toilet facility to the students should be in the ratio of 1:25 students is to be made available for students along with hand washing facility. There should be a separate toilet for men.

## 9. Garage

Garage should accommodate a **50** seater vehicle.

## 10. Fire Extinguisher

Adequate provision for extinguishing fire should be available as per the local bye-laws.

## 11. Playground

Playground should be spacious for outdoor sports like Volleyball, football, badminton and for Athletics.

## Hostel Block:

Hostel Provision is Mandatory and shall also be owned by the institute within the period of two years

S. No.	Hostel Block	Area (Figures in Sq feet)
1.	Single Room	9000 (50 sq. ft. for each student)
	Double Room	

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2.	Sanitary	One latrine & One Bath room (for 60 students) – 600 x 3 = 1800
3.	Visitor Room	500
4.	Reading Room	250
5.	Store	500
6.	Recreation Room	500
7.	Dining Hall	3000
8.	Kitchen & Store	1500
9.	Warden's Room	450
<b>Total</b>		<b>17500 Sqr. Ft.</b>

**Grand Total (total requirement for the nursing programme) : -  
20000 (Teaching Block) + 17500 (Hostel Block) = 37500 Sqr. Ft.**

## **Hostel Facilities:**

There should be a separate hostel for the male and female students. It should have the following facilities.

### **1. Hostel Room**

It should be ideal for 2 students. The furniture provided should include a cot, a table, a chair, a book rack, a cupboard and a cloth rack for each student.

## 2. Toilet and Bathroom

Toilet and bathroom facilities should be provided on each floor of the students hostel at the rate of one toilet and one bathroom for 2-6 students. Geysers in bathroom and wash basins should also be provided.

## 3. Recreation

There should be facilities for indoor and outdoor games. There should be provision for T.V., radio and video cassette player.

## 4. Visitor's Room

There should be a visitor room in the hostel with comfortable seating, lighting and toilet facilities.

## 5. Kitchen & Dining Hall

There should be a hygienic kitchen and dining hall to seat at least 80% of the total students strength at one time with adequate tables, chairs, water coolers, refrigerators and heating facilities. Hand washing facilities must be provided.

## 6. Pantry

One pantry on each floor should be provided. It should have water cooler and heating arrangements.

## 7. Washing & Ironing Room

Facility for drying and ironing clothes should be provided in each floor.

## 8. Warden's Room

Warden should be provided with a separate office room besides her residential accommodation. Intercom facility with school & hospital shall be provided.



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**9.** Telephone facility accessible to students in emergency situation shall be made available.

## **10. Canteen**

There should be provision for a canteen for the students, their guests, and all other staff members.

## **11. Transport**

School should have separate transport facility under the control of the Principal. 25 and 50 seats bus is preferable and number of transport shall be as per students strength.

## **Residential Accommodation:**

Residential family accommodation for faculty, should be provided, according to their marital status. Telephone facility for the Principal at her residence must be provided. Residential accommodation with all facilities is to be provided to the Hostel Warden.

## **Crèche**

There should be a crèche in the college campus.



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## **Staff for the Hostel:**

1. Warden (Female) -3 : Qualification- B.Sc. Home Science or Diploma in Housekeeping/Catering. Minimum three wardens must be there in every hostel for morning, evening and night shifts. If number of students are more than 150, one more warden/ Asst. Warden/ House keeper for every additional 50 students.
2. Cook-1: For every 20 students for each shift.
3. Kitchen & Dining Room helper- 1 : For every 20 students for each shift.
4. Sweeper-3
5. Gardener-2
6. Security Guard/ Chowkidar-3

## NURSING TEACHING FACULTY

### Qualification of Teaching Staff for General Nursing and Midwifery programme with 40 students intake:

S. No.	Teaching faculty	Qualification & Experience	No. Required
(i)	Principal	M.Sc. Nursing with 3 years of teaching experience or B.Sc. Nursing (Basic) / Post Basic with 5 years of teaching experience.	1
(ii)	Vice-Principal	M.Sc. Nursing or B.Sc. Nursing (Basic) / Post Basic with 3 years of teaching experience.	1
(iii)	Tutor	M.Sc. Nursing or B.Sc. Nursing (Basic/Post Basic) or <b>Diploma in Nursing and Administration</b> with 2 years of professional experience.	10
(iv)	Additional Tutor for Interns	M.Sc. Nursing or B.Sc. Nursing (Basic/Post Basic) or <b>Diploma in Nursing and Administration</b> with 2 years of professional experience.	2
<b>Total</b>			<b>14</b>

#### **Note:**

- Teacher student ratio should be 1:10 on sanctioned strength of students (excluding tutor for interns).



## CLINICAL FACILITIES

School of nursing should have a **100** bedded Parent (Own Hospital)  
for 40-60 annual intake in each programme:

- i. Distribution of beds in different areas

Medical	30
Surgical	30
Obst. & Gynaecology	30
Pediatrics	20
Ortho	10
- ii. The size of the Hospital/Nursing Home for affiliation:-
  - a. Should not be less than **50** beds apart from having own hospital.
  - b. Maximum 3 Hospital can be attached.
- iii. Bed Occupancy of the Hospital should be minimum **75%**.
- vi. Other Specialties/Facilities for clinical experience required are as follows:  
Major OT Minor OT Dental  
Eye/ENT Burns and  
Plastic Neonatology with  
Nursery Communicable  
disease Community Health  
Nursing Cardiology

Oncology  
Neurology/Neuro-surgery  
Nephrology etc.  
ICU/ICCU





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- v. Affiliation of psychiatric hospital should be of minimum 30-50 beds.
- vi. The Nursing Staffing norms in the affiliated Hospital should be as per the INC norms.
- vii. The affiliated Hospital should give student status to the candidates of the nursing programme.
- viii. **Maximum Distance between affiliated hospitals & institutions:-**
  - a) Institutions generally can be in the radius of **15-30** kms. from the affiliated hospital.
  - b) Hilly & Tribal area it can be in the radius of 30-50 kms. from the affiliated hospital.
- ix. **1:3** student patient ratio to be maintained.

If the institution is having both General Nursing and Midwifery and B.Sc(N) programme, it would require affiliated hospital for **40-60** annual intake in each programme to maintain **1:3** student patient ratio.

**NOTE: -**

**\*Parent Hospital:** The same trust which has established nursing institution and has also established the hospital will be considered as “Parent Hospital” of that institute.

PROFORMA FOR NEW PROPOSAL

NAME OF INSTITUTE :

Please tick the Appropriate Boxes

Name of the Nursing Programme :-

- |                             |                          |           |                          |
|-----------------------------|--------------------------|-----------|--------------------------|
| 1) A. N.M.                  | <input type="checkbox"/> | 2) G.N.M. | <input type="checkbox"/> |
| 3) Post certificate courses | <input type="checkbox"/> | 4) L.H.V. | <input type="checkbox"/> |

1) General Information about the Institute

a) Name of the school/ college / Institute of Nursing :- -----  
-----

b) Name and address of the Trust/Society/ Institute :-----  
-----

c) Name of the Institute Head :-----  
-----

d) Details Address of Institute with Pin Code No. :-----  
-----

e) Fax No.- -----

Telephone No.:- ----- Mobile No.:- -----

E-mail Address :- ----- Website:- -----

We hereby declare that all the aforesaid statements & data are correct, complete & true to the best of our knowledge and belief.

## INDEX /CHECKLIST OF NEW PROPOSAL

### I Proforma / Format

Section	Items	Annexure No.	Page No.
1	Establishment Of Institute		
	Copy Of Memorandum		
	Letter NO and Date Of Suitability		
2	Philosophy with aims and objectives / Trust / Institute		
	Organization Chart		
3	Audit Report		
	Nursing School Budget		
	Annual expenditure of School/ College Of Nursing		
	Fix Deposit Certificate		
4	Abstract of 7/12		
	Blue print of school & Hostel Building.		
	Allotment letter of separate building for school.		
	Agreement letter of school & hostel building .		
	Blue print of school and hostel rental building undertaking of Institute Head for Own building pl.see Pg. No. 4 (D)		
5	Particulars of Teaching Staff		
6	Laboratories 1-7 as per page no. 7(6)(1)of the Proforma.		
	Library		
7	Vehicle documents		
8	Clinical - Hospital :- a) Parent		
	b) Affiliated		
	M.O.U. & Registration Certificate of Bombay Nursing Home Registration Act. 1949 / 2005 of parent & affiliated hospital		
9	Permission letters of UPH / RPH		
10	Undertaking of 1) Principal		
	2) Inspection Team		
	3) Form "A"		
11	Affidavit of Owner of the Institute		
12	C.D. WITH SOUND (2 copies)		